

Arbor Hills Homeowners Association, Inc.
Request for Architectural Approval

Name: _____ Request Date: _____

Street Address: _____ Lot #: _____

Home Phone: _____ Work Phone: _____ Email: _____

What Is the estimated Start Date? _____ Completion Date? _____

Type Of Modification: Fence Porch Deck/Patio
 Utility Building Pool Garage
 Exterior Painting Addition Carport
 Other: _____

Location: _____

Size: _____

Color: _____

Materials: _____

Contractor Name: _____

Please read and follow these instructions carefully:

1. Attach a detailed description of improvements including:
 - Location, Size, Color, Material, Contractor (if applicable), Plans/Drawings
2. Attach copy of Property Survey, with proposed changes/additions shown.
3. Please include four (4) complete copies of the request (One will be returned with Committee response).
4. Mail request and supporting documentation to:

Arbor Hills Homeowners Association
Po Box 11906
Charlotte, NC 28220

Please Note:

- Complete one form per change (ex. One request for a garage and one request for a fence). Multiple requests can be mailed in the same envelope.
- A copy of the Property Survey **must** be included for each request or the request will be returned.
- Committee reserves the right to request more information to clarify the request.
- Please allow 3-4 weeks for the approval process.

Committee Use Only

Approved

Denied Reason for Denial: _____

(Name of Board Member)

(Signature Of Board Member)

(Date)